

**Convention and Visitors Bureau Committee  
Minutes from Wednesday, April 3, 2019  
City Council Chambers**

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*Present:* Jim DePauw, Howard Stewart, Jacob Cerda, Debra Wegman, Jay Patel  
*Staff:* Hayley Herrera, Terri Telchik, Manny Negron, Joann Olvera, Don Moore  
*Guests:* Lee Bryant, Felicia Guerra

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Jacob Cerda called the meeting to order at 4:30 p.m.

**Approval of Minutes**

The minutes from the March 6, 2019 meeting were reviewed. Motion was made by Jim DePauw to approve the minutes as written. Motion was seconded by Howard Stewart and passed unanimously.

**Discussion regarding Funding of Future Projects**

Per a request from Jay Patel, Hayley Herrera provided the committee with information regarding funding being set aside for future projects. A proposal for a feasibility study was provided to the committee. A discussion was taken place within the committee and it was decided that Mrs. Herrera would look at the budget to see if a certain amount can be set aside for future projects. Howard Stewart made a motion that the feasibility study would be set aside for later review and revisited in May. Motion was seconded by Jay Patel and passed unanimously.

**Financials**

The financial report for March 2019 was provided to the committee. Hotel tax revenue report and comparison report of local hotels were provided.

**Tourism Coordinator Report**

Manny Negron provided the committee with provided the committee with advertising that's being done with TTIA and advertising being done at the Midland and Lubbock airport.

**Facilities Coordinator Report**

Terri Telchik provided the committee with the March 2019 Facilities Report and informed the committee about facility activities.

**Community Services Director Report**

Hayley Herrera reminded the committee that the Song Swap at the Spring will be taking place June 6, 2019.

**Members' Comments**

Debbie Wegman informed the committee that she received a message from Kelly Cook that the Spring has won an award for Architectural Design.

Meeting was adjourned at 4:45 p.m.

Jacob Cerda, Vice Chair

Date